

## **Constitution and Bylaws Of the North Dakota Athletic Trainers' Association, Inc.**

### **Article I ----- NAME**

The name of this organization shall be the North Dakota Athletic Trainers' Association, Inc.

### **Article II ----- OBJECTIVES**

The objectives of this Association shall be:

1. To promote the advancement of athletic training under the standards, rules, and laws established by the National Athletic Trainers' Association (NATA) and the state of North Dakota.
2. To promote a better working relationship among those persons interested in athletic training.
3. To develop further the ability of each of its members.
4. To better serve the common interest of its members by providing a means for a free exchange of ideas within the organization.

### **Article III ----- MEMBERSHIP**

#### **Section 1**

The classification of members shall be in accordance with the National Athletic Trainers' Association By-Laws. The following are the current membership groups.

1. Certified/Licensed
2. Certified/Licensed Student
3. University/College Student
4. High School Student
5. Affiliate
6. Advisory
7. Allied
8. Honorary
9. Retired

(No individual shall be eligible for more than one class of membership at the same time.)

### **Article IV ----- CANDIDATES FOR MEMBERSHIP**

#### **Section 1**

Certified/Licensed membership is included in the national and district dues collection.

#### **Section 2**

Candidates for student, affiliate, advisory, and allied membership shall fill out an application and send it to the NDATA Secretary/Treasurer with the appropriate dues. The NDATA membership committee has final authority on membership classification. Complete membership requirements are included in the By-Laws.

## **Article V ----- DUES**

### **Section 1**

The dues of all classes of members shall be as prescribed by the By-Laws.

## **Article VI ----- SUSPENSION OF MEMBERSHIP**

### **Section 1**

Membership cancellations may be recommended by any member of the Association for cause and the membership of any member be caused to cease by a two-thirds majority vote of those members present at the annual business meeting.

### **Section 2**

Membership may be suspended by non-payment of membership dues as required by the By-Laws.

### **Section 3**

Appeals: A person whose membership is canceled in accordance with Section 1 shall be allowed, either in person or through some member of the Association, to appeal to the Association Membership Committee for reconsideration. Information in the appeal shall be presented to the Executive Board, and the Board shall by a majority vote, decide whether to submit the question of the membership to the Association membership for another vote in accordance with Section 1.

A person whose membership has been canceled in accordance with Section 2 may reinstate membership by completing an application for membership and enclosing payment of the current years dues. This application must be sent to the Secretary/Treasurer for verification.

## **Article VII ----- VOTING MEMBERSHIP**

### **Section 1**

Certified/Licensed, Certified/Licensed Students, and Certified/Licensed Retired members shall be entitled to one vote upon all questions submitted to the Association for decisions.

## **Article VIII ----- ORGANIZATION**

### **Section 1**

The governing body of the organization shall be the Executive Board.

### **Section 2**

The Executive Board shall consist of the President, Executive Director, Vice-President and the Secretary-Treasurer.

### **Section 3**

No member of the North Dakota Licensure Board of Athletic Trainers shall serve concurrently as a member of the Executive Board of the North Dakota Athletic Trainers' Association, Inc.

**Section 4**

(a) PRESIDENT – The President shall be elected for a three-year term with candidates coming from past Executive Board members.

(b) EXECUTIVE DIRECTOR – The Executive Director will be the past-President of the Association.

(c) VICE-PRESIDENT – The Vice-President shall be elected for a two year term with candidates coming from the Certified/Licensed membership of the Association.

(d) SECRETARY/TREASURER – The Secretary/Treasurer shall be elected for a two year term with candidates coming from the Certified/Licensed membership of the Association.

**Section 5**

If the office of President becomes vacant before the end of the term for which the President was elected, the Vice-President shall become the President immediately and shall serve as President for the remainder of the term for which the President was elected. In the event that the President, elect is unable to assume the office of President, the Vice-President shall become the President at the beginning of the term for which the original President was elected.

**Section 6**

If the office of Executive Director becomes vacant before the end of the term for which the Executive Director serves; the President shall become the Executive Director for the remainder of the term for which the Executive Director was serving. In the event that the Executive Director-elect is unable to assume the office of Executive Director, the President shall become Executive Director at the beginning of the term for which the original Executive Director was to serve.

**Section 7**

Removal of officers: All state officers may be impeached and convicted on the following grounds: embezzlement, malfeasance in office, and actions contrary to or in violation of this Constitution and it's By-Laws. Before impeachment proceedings can be instituted, a brief containing the charges shall be drawn up and presented by an Executive Board member to the Executive Board sitting in executive session. The aforementioned brief must then be adopted by a majority vote prior to the formal presentation of the charge. Impeachment of any officer shall require a two-thirds vote of the voting membership of the Association present at the meeting held within the state.

**Article IX ----- POWERS AND DUTIES OF OFFICERS**

**Section 1**

All powers and duties of officers are as prescribed in the By-Laws and Article VIII of the Constitution.

## **Article X ----- COMMITTEES**

### **Section 1**

All committees shall be appointed by the President with the approval of the Executive Board. The Secretary/Treasurer will chair the Membership Committee.

## **Article XI ----- MEETINGS**

### **Section 1**

Two regular meetings shall be held during the fiscal year and other additional meetings as are necessary may be called by the President. Notice of meetings shall be sent to the membership ten (10) days prior to the date of the meeting.

A quorum for a business meeting shall consist of one-third of the voting membership of the Association. There will be no voting by proxy.

### **Section 2**

The Executive Board may submit items of Association business to the voting membership for a vote by mail. Approval of the items shall require a "yes" majority of the respondents to the mailings. There will be a minimum of two weeks after the initial US Post Office postmark has been placed on the mailed out ballot allowing for response.

When Executive Board elections are to be held, the Nomination committee must send a mail ballot to the voting membership. There will be a minimum of two weeks, after the initial US Post Office postmark has been placed on the mailed out ballot, allowed for a response. Approval of the candidate will require a simple majority of the respondents to the mailing.

### **Section 3**

The Association may meet by teleconferencing. There must be arrangement for state-wide coverage and one-third of the voting membership shall be identified for a quorum.

### **Section 4**

The Executive Board shall meet at regular intervals with a minimum of two executive committee meetings annually. A majority shall constitute a quorum.

## **Article XII ----- AMENDMENTS TO THE CONSTITUTION**

### **Section 1**

All proposed amendments to the Constitution shall be submitted in writing to the voting membership at least three weeks prior to the annual business meeting. A two-thirds majority vote of the voting membership present shall be necessary for the adoption of the said amendment.

## **Article XIII ----- AMENDMENTS TO THE BY-LAWS**

### **Section 1**

The By-Laws may be amended at any official meeting of the Executive Board by majority vote of said board. By-Laws may not be added, deleted or amended by mail vote or telephone.